

# ESWAR COLLEGE OF ENGINEERING

(Affiliated to the JNTUK, Kakinada, Approved by AICTE, New Delhi)

Kesanupalli (V), Narasaraopet.

Internal Quality Assurance Cell Organizes

Management Development Program

On

**“ICT Tools”**

Date: **08/08/2019** 10:00AM to 4:00PM

Time: 10:00AM to 4:00PM

Venue: **Seminar Hall-120, Eswar College of Engineering**

Resource Person

**Ms.V.Madhavi**

1. **Communication Tools**
2. **Collaboration Tools**
3. **Educational Tools**
4. **Content Creation Tools**
5. **Social Media Tools**

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NARASARAOPET-522 001, Guntur (Dt.)





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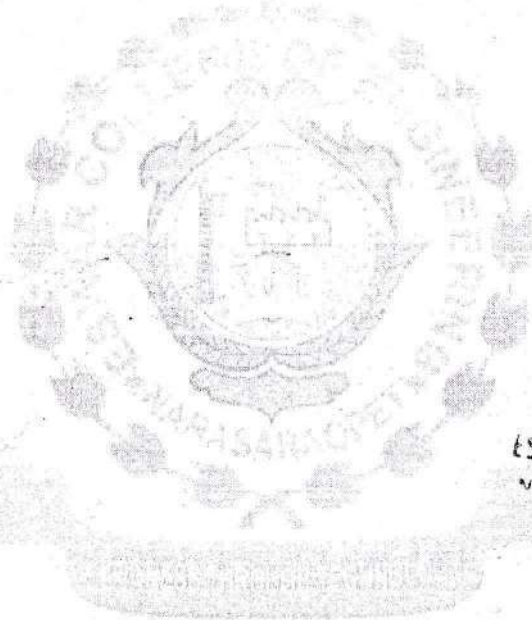
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DATE:06/08/2019

**CIRCULAR**

All the non-teaching staff are Informed that a Management Development program on "ICT Tools" organized by **ESWAR COLLEGE OF ENGINEERING** on from 08/08/2019 10:00AM to 4:00 PM at seminar hall



*[Handwritten Signature]*  
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ESWAR COLLEGE OF ENGINEERING  
NARASARAOPET, KANAKPUR, A.P.

Copy to :

Management

All department HOD's.

All department non-Teaching staff

Transport.

Office.

*[Handwritten Signature]*

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### MDP SCHEDULE

Title: MDP on "ICT Tools"

Date and time: **08/08/2019 10:00AM to 4:00PM**

Location: Seminar Hall, Eswar College of Engineering.

#### Agenda:

Session 1: Morning Section

1. Welcome note by the Coordinator
2. Overview of the MDP objectives.
3. Inviting guest speaker.
4. ICT and its importance.

Lunch break (1.00 PM TO 1:40 PM).

Session 2: Afternoon Session

5. Characteristics of good Leadership /methods:
6. The model "circles and Soups"

Break (3:10 pm to 3:30)

7. Feedback (30 minutes)

#### Objective of the Program:

A one-day MDP on ICT Tools can be a wonderful opportunity for the non-teaching faculty to identify their own leadership strength to develop the confidence to communicate positively in a wide range of difficult and demanding situations.

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## Guest speaker Profile:

Mr .K .VENKATA RAO is very active and enthusiastic since his childhood bearing interest on motivation talks and leadership qualities.

## Academic Achievements:

His Educational Qualification Background Includes a Graduation In Electrical And Electronics Engineering From JNTUH Hyderabad.

## Experience:

He has 7 years of tremendous experience in teaching. He can create accurate and attractive thought maintaining the personal identify with over his experience on the areas both communication skills and leadership qualities and desires to be a part of dynamic and fast paced team environment.

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## CLOSING REPORT

As Eswar College Of Engineering, we are immensely pleased to present this closing report on the successful completion of our "ICT Tools" program, conducted by the esteemed Mr .K .Venkata Rao. This program was a dedicated effort to enhance leadership and communication skills among our non-teaching staff.

As per the approved schedule, MDP on "ICT Tools" was conducted in the Seminar hall on **07/01/2019** from 9:30am to 4:30pm. A total of 40 non-teaching faculty were attended to the program. Feedback from participants has been overwhelmingly positive, emphasizing the real-world relevance of the curriculum and the engaging teaching methods of **Mr .K .VENKATA RAO**. Their active participation and enthusiasm throughout the program were testament to its effectiveness.

In conclusion, the "ICT Tools" stands as a significant achievement for us at **ESWAR COLLEGE OF ENGINEERING**". The skills and knowledge imparted are sure to benefit our staff in their future endeavours. We are excited about organizing similar initiatives in the future, continuing our commitment to the holistic development of our students.

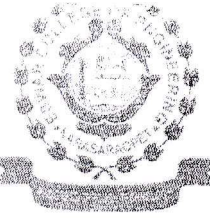
We extend our heartfelt gratitude to **Mr .K .VENKATA RAO** for his invaluable contribution to the program and to all the participants for their dedication and active involvement. This collaborative effort has significantly contributed to nurturing the next generation of leaders.

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Yours faithfully,

Coordinator.





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DATE:08/08/2019

### STAFF ATTENDANCE SHEET

S.NO	NAME OF THE STAFF	SIGNATURE
1	B.P. Vijay Kumar	<i>B.P. Vijay Kumar</i>
2	P.A.L Nancharaiyah	<i>P.A.L Nancharaiyah</i>
3	V.Krishna Murthy	<i>V. Krishna Murthy</i>
4	SK. Iqbal Hussain	<i>SK. Iqbal Hussain</i>
5	A.Manoj Kumar	<i>A. Manoj Kumar</i>
6	Y. Ashok Kumar	<i>Y. Ashok Kumar</i>
7	P.Srinivasa Rao	<i>P. Srinivasa Rao</i>
8	K. Prasada Rao	<i>K. Prasada Rao</i>
9	G. Nagarjuna	<i>G. Nagarjuna</i>
10	Sd. Jameer	<i>Sd. Jameer</i>
11	M. Jyothi	<i>M. Jyothi</i>
12	G. Sojanya	<i>G. Sojanya</i>
13	SK. Jeelani Basha	<i>SK. Jeelani Basha</i>
14	SK. Rabbani	<i>SK. Rabbani</i>
15	Sd. Subhani	<i>Sd. Subhani</i>
16	D. Rambabu	<i>D. Rambabu</i>
17	V. Rambabu	<i>V. Rambabu</i>
18	K. Nagamani	<i>K. Nagamani</i>
19	SK. Abdul	<i>SK. Abdul</i>
20	P. Lenin Babu	<i>P. Lenin Babu</i>
21	Sd. Rehman	<i>Sd. Rehman</i>
22	Sd. Jani Basha	<i>Sd. Jani Basha</i>
23	B.Thirupalu	<i>B.Thirupalu</i>

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PROGRESS THROUGH TECHNOLOGY

Photographs Related to the ICT Tools Event



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